



THE MAXWELL MUSEUM OF ANTHROPOLOGY
UNIVERSITY OF NEW MEXICO
ALBUQUERQUE, NEW MEXICO 87131

Destructive Analysis Request

The Maxwell Museum of Anthropology encourages the use of its collections with a wide variety of research methods. Destructive analysis that modifies the substance or appearance of an object must be justified by the scientific or cultural value of the study, taking into consideration the long-term preservation of the collection for future research and other uses. All destructive procedure requests are reviewed on a case-by-case basis by the Collections Committee.

Students: Please attach a signed letter of support from your supervisor/advisor when you submit this form.

Name of Requesting Individual:	
Affiliation and Title:	
Address:	
Email:	
Phone:	
Supervisor/Advisor's Name: (For student applicants)	

Names of additional researchers participating in this request (incl. affiliation/title/email):

Requested Date(s) sampling will occur:

Maxwell Museum collection(s) to be sampled (include catalog #s, if known):

Is this collection owned by an entity other than the Maxwell Museum (federal, state, tribal, etc.)? YES* NO

Please consult appropriate curator/collection manager with all questions.

Most repository collections require owner approval for destructive analysis. Please consult with the appropriate curator/collection manager about your request at least 60 days prior to the proposed date of research so the Maxwell may consult with the appropriate landowner and stakeholder. Permission is not guaranteed

What, if any, provenience information is needed:

Project description (attach additional pages or research design, if applicable):

Include information on research question(s), project purpose/outcomes (including information about potential publication/dissemination of results), explanation of the significance of the proposed research, and reason(s) why non-invasive or non-destructive techniques are unsuitable for addressing the research question(s).

Description of technique(s)/method(s) to be used:

List any prior projects similar or related to this project that you have undertaken:

Description of sample size, sample location, and sample removal method (we encourage all sampling to be completed on-site):

Where will the sample(s) be processed?

Will all of the sample(s) be used or destroyed? Is it necessary to destroy the entire sample? If it is necessary to destroy the entire sample, why?

Describe any space or equipment needs you may have for conducting sampling on site:

Describe any funding that is supporting this project:

Have you conducted previous research on Maxwell Museum collections?

YES* NO

*If yes, please briefly summarize research and dates below, and provide copies of all publications and data records associated with your prior research, if you have not already done so. If research is still ongoing, please summarize your plans and timetable to provide those materials.

By signing this request form, the researcher is agreeing to:

1. Provide a letter of support from their supervisor/advisor (if the researcher is a student).
2. Obtain permission to take photographs prior to research visit (permission to publish photographs must be obtained separately from the Maxwell Museum's Archivist).
3. Record, use, and cite Maxwell Museum trinomial catalog numbers in all analyses, data, and publications; and give proper credit to the Maxwell Museum of Anthropology in any publications, papers, presentations, theses, or dissertations.
4. Return all usable sampled or unused portions of samples to the Maxwell Museum.
5. Pay for all costs associated with the analysis of the collection.
6. Provide the Maxwell Museum of Anthropology a copy of any data, photographs (pre- and post-sampling), results, and publications produced from the destructive analysis. **Please initial one option below** regarding confidentiality of data resulting from analysis:
 - _____ Data resulting from the analysis should be kept confidential by the Maxwell Museum from 3rd party requests for five years or until date of publication, whichever is sooner.
 - _____ Data resulting from the analysis may be shared by Maxwell Museum at any time.
7. Submit a one-page summary of your research/visit for our files and informational purposes.
8. Agree to abide by all terms of the "*Policy and Agreement for Research Use*" form and submit a signed copy to the museum prior to your research visit.

No alteration, sampling, modification or testing of objects is permitted without prior written authorization in the form of a signed Maxwell Museum of Anthropology Destructive Analysis Request Form. Under no circumstances is testing permitted in the absence of this agreement, including on the basis of verbal discussions with any staff member, curator, or administrator.

Signature of Requesting Individual _____
Date

Signature of Supervisor (for student applicants) _____
Date

Please complete and submit this request to the person(s) designated below for the collection to which you are requesting access.

Archaeology:

Dr. Kari Schleher (kschlehe@unm.edu), Curator of Archaeology
 Karen Price (prickeke@unm.edu), Archaeology Senior Collections Manager

Ethnology:

Dr. Lea McChesney (lsmcches@unm.edu), Curator of Ethnology
 Lauren Fuka (lfuka@unm.edu), Ethnology Senior Collections Manager

Osteology:

Alex Denning (adenning@unm.edu), Osteology Senior Collections Manager

Reviewed by Collections Committee on (date): _____ Approved Denied

Curator signature: _____ **Date:** _____

Director signature: _____ **Date:** _____

Date of sampling: _____