



**ETHICS STATEMENT:** The Maxwell Museum employees adhere to a Code of Ethics. Student workers are required to adhere to the same standards that apply to all staff and are subject to requirements specified in the Code of Ethics. For full document please see “Maxwell Museum, University of New Mexico, Code of Ethics”.

Museum ethics concerning collections:

- The Maxwell Museum is committed to the responsible and ethical stewardship of the collections entrusted to its care as a public trust for present and future generations. The ethical acquisition, care, display, research and dissemination of information on, and—where applicable—transfer or deaccessioning of collections of the Maxwell Museum is a profound responsibility. All who are entrusted with the care, interpretation, and administration of the Museum’s collections must maintain the highest standards of honesty, integrity, professionalism, and respect.
- All records created during collections work are maintained by the museum. Records that contain information about collections, security, finances, research site locations and sensitive cultural properties, are subject to the New Mexico Inspection of Public Records Act.
- Professional responsibilities for the care of collections will be assigned to persons with appropriate knowledge and skill or who are adequately supervised by such persons.
- Museum collections should be documented according to accepted professional standards. Such documentation should include a full identification and description of each item, its associations, provenance, condition, treatment and present location. Data will be kept in a secure environment and be supported by retrieval systems that provide access to information by museum personnel and other legitimate users.
- Usage by the Museum of collections from contemporary communities requires respect for human dignity and the traditions and cultures that use such objects. These collections should be used to promote human well-being, social development, tolerance, and respect by advocating multi-social, multicultural and multilingual expression.
- Human remains and culturally sensitive items from all collections will be treated with dignity and respect.
- Maxwell workers recognize that “The buying and selling of objects out of archaeological context is contributing to the destruction of the archaeological record on the American continents and around the world. The commercialization of archaeological objects - their use as commodities to be exploited for personal enjoyment or profit - results in the destruction of archaeological sites and of contextual information that is essential to understanding the archaeological record” (Society of American Archaeology <https://www.saa.org/career-practice/ethics-in-professional-archaeology>).
- Photography of collections for personal use is prohibited.

I acknowledge that I have read, understand, and will abide by the above listed ethics.

Name

Signature

Date